

**Trivandrum Engineering Science and Technology ( TrEST) Research Park  
TC-4/2322, GEM Building , Opposite CET,College of Engineering Thiruvanthapuram  
Kerala State - 695016**

**Ph. 0471 2598555 mail : trestpark@kerala.gov.in website:www.trestpark.org**

**Applications invited – Notification no.TRP/33/2022-FO dated 11-09-2024**

TrEST Research Park is a research organization owned by Government of Kerala, promoting industry-academy collaboration. Applications are invited from qualified candidates *to fill one vacancy of Finance Officer for immediate posting on contract basis.*

*[Candidates meeting the prescribed qualification and experience only apply]*

**Qualification and Preferred experience**

- Graduate in BCom
- MBA (Finance ) / ICWA / CA
- A Minimum of 7 years experience in dealing with financial matters related to industry/Government / Academic. Knowledge in Government procedure will be an added advantage.

**Contract Pay :** Rs.40,000/- per month ( subject to revision )

**Age limit :** below 45 yrs as on application date

**Duration of posting :** One year from the date of joining (likely to be extended on performance basis. )

**Job requirement :**

1. Independently manage the financial accounting of the company with the support of Assistant ( Accounts ), in an efficient manner.
2. Manage online transactions of the company, return filing etc.
3. Keep valuable documents of the company in safe custody
4. Support and complete Audit activities by Internal / Statutory Audit , Accountant General etc.

**How to apply :** Strictly, only eligible candidates are requested to fill up a google form link

below:

Candidates have to forward their CV (hard-copy through post ) to the Chief Executive Officer at the address above to reach this office on or before 30-09-2024. Mobile number and email id to be specified. Attach self attested copies of (1). SSLC certificate (2). B.Com & ICWA / CA (3). Experience Certificate in relevant field (4). Copy of Adhaar only.

**Selection :** Through interview

**Thiruvananthapuram**

**Dated : 11-09-2024**

**Chief Executive Officer**

**TrEST Research Park**