

Trivandrum Engineering Science & Technology
(TrEST) Research Park
**TC-4/2322, GEM Building, Opposite CET, College of
Engineering Trivandrum, Kerala State, 695016**
Ph. 0471 2598555 mail:
trestpark@kerala.gov.in
website:www.trestpark.org

Applications Invited-Notification No.TRP/43/2021 dated 19.09.2025

TrEST Research Park is a research organization owned by Government of Kerala, promoting industry academy collaboration. Applications are invited from qualified candidates on contract basis to fill up vacancy of Project Co-ordinator (TrEST).

Qualification & Preferred Experience for the Posts:

- a. Academic Qualification: **B.Tech + MBA OR B.Tech + M.Tech** from a reputed Institution
- b. Pay: Rs 40,000 per month
- c. Age: Below 40 years. (as on application date)
- d. Experience: Minimum 5 years' experience in Academic/industry related activities.
- e. Skills: Adequate working knowledge on computers
- f. Language Proficiency: Good command over English and Malayalam
- g. Period of Posting: 1 year on contract basis to be extended based on Performance basis.

Duties & Responsibilities -Project Coordinator

1. Maintaining and organizing project schedules, project plans
2. Organizing, attending and participating in project meetings
3. Documenting and following up on important actions and decisions from meetings
4. Preparing necessary presentation materials for meetings
5. Undertaking project tasks as and when required
6. Communicating important matters to all staffs in the TrEST to make sure everyone is on the same page
7. Sharing relevant documentation and reports with project teams
8. Being point of contact between CET and TrEST Research Park
9. Ensuring resources and equipment are always available.
10. Function a single Point of Contact for regional centers of TrEST Park

How to apply

Strictly, only eligible candidates are requested to fill up a google form linkbelow:

The candidates also must forward their CV (hard copy through Post) to the Chief Executive Officer at the address above on or before 09.10.2025 Attach self-attested copies of 1. SSLC Certificate, 2. B Tech/MBA/ M Tech, 3. Experience Certificate in relevant field, 4. Copy of Aadhar Only.

Mode of selection: Through Interview

Thiruvananthapuram

Sd/-

Dated :19-09-2025

Chief Executive Officer
TrEST Research Park