



Trivandrum Engineering Science & Technology Research Park

(A Government of Kerala Undertaking)

TRP/56/2025-AO

Thiruvananthapuram dated 22/09/2025

TrEST Research Park,
TC 4/2322, Gem Building , (Opp.CET), Kulathoor Road, Sreekariyam, Trivandrum
Phone: 0471 2598555, 9188933426

Invitation for Quotation: Vehicle on Demand

Sealed quotations are invited for the on-demand provision of passenger vehicles (Toyota Innova Crysta Model 2024) or/and (Sedan Model above 1200cc) to TrEST Research Park, Thiruvananthapuram. The service will be utilized as and when required, subject to the terms and conditions outlined below.

Vehicle Requirements

- Vehicle Type: Passenger Vehicle
- Preferred Model: One Toyota Innova Crysta & sedan model above 1200cc
- Year of Manufacture: Preferably after 2020
- Location of Operation: Trivandrum

Type of Vehicle	Model & Year	Rate per km (including fuel & driver)	Waiting charges (if applicable)

Submission Guidelines

The Quotation should be submitted in a sealed envelope marked as “Quotation for On-Demand Vehicle Service for TrEST Research Park”, with the bidder’s address and contact number. The envelope must be addressed to:

CEO, TrEST Research Park

TC-4/2322, GEM Building, (Opp. CET), Kulathoor Road,
Sreekariyam, Trivandrum – 695016

Deadline for receipt of quotation: 15.10.2025 up to 3:00 PM. Late submissions will be rejected. The quotation will be opened at 4 pm on the same day in the presence of bidders then present.

Terms and Conditions

1. Vehicle shall be provided only upon request by TrEST Research Park as and

when required

2. Rates must include charges for fuel, driver, and standard statutory compliances.
3. Vehicle must be in excellent working condition and RTO/KMVD compliant.
4. Vehicle must be owned by the bidder or under the control of the bidder and covered by comprehensive insurance (including third-party and occupants).
5. The provider must ensure timely availability of the vehicle as per the booking request.
6. In case of non-availability or delay, it is the duty of the bidder to provide alternate arrangement.
7. Waiting charges or minimum trip hours/kms must be clearly specified in the quote.
8. The bidder shall be solely responsible for any accidents, traffic violations, or legal liabilities arising during the course of providing the vehicle service. TrEST Research Park shall bear no responsibility in such matters.
9. Payment will be processed on a per-use basis after submission of bill and usage report.
10. Fastag tolls, if applicable, will be reimbursed on actuals upon submission of relevant slips.
11. TrEST Research Park reserves the right to accept or reject the Quotation and to discontinue or modify the service requirements at any time without assigning any reason.
12. GST and Income Tax will be applicable as per government rules.
13. Copies of RC, insurance, and other statutory documents must be submitted with the quotation.
14. The selected bidder must enter into an agreement on a ₹200 stamp paper.

For any queries, contact: 0471 2598555 or 9188933426

Dr. Rajasree M S

Chief Executive Officer



Signed by

Rajasree M S

Date: 23-09-2025 12:22:49